



# PROPERTY PRESENTATION CHECKLIST

We pride ourselves on attention to detail and believe that if we present the property in an A1 condition we are more likely to attract a quality tenant that will care for the property. Listed below is a simple checklist to ensure that you have attended to important areas that can sometimes be overlooked

- 1. Stove, griller and oven to be cleaned and lined with foil \_\_\_\_\_
- 2. Washing machine and clothes dryer filter to be cleaned out \_\_\_\_\_
- 3. All exhaust fans throughout property to be cleaned \_\_\_\_\_
- 4. Air vents to be dusted \_\_\_\_\_
- 5. Venetians to be washed thoroughly (if applicable) \_\_\_\_\_
- 6. Windows and windowsills to be cleaned thoroughly \_\_\_\_\_
- 7. Marks to be removed from walls with sugar soap \_\_\_\_\_
- 8. All cupboards to be cleaned inside and out \_\_\_\_\_
- 9. All light fittings to be cleaned and insects removed \_\_\_\_\_
- 10. All power points and light switches to be cleaned \_\_\_\_\_
- 11. All floors and skirting boards to be washed \_\_\_\_\_
- 12. Drapes to be washed or dry-cleaned according to fabric \_\_\_\_\_
- 13. Cobwebs to be removed inside and out \_\_\_\_\_
- 14. Lawns to be mowed and edges trimmed (if applicable) \_\_\_\_\_
- 15. Flower beds and pebble areas to be weeded \_\_\_\_\_
- 16. No rubbish to be left in the gardens or around the property \_\_\_\_\_
- 17. All trees and shrubs to be trimmed \_\_\_\_\_
- 18. All mirrors throughout to be cleaned \_\_\_\_\_
- 19. Particular attention should be paid to bathrooms and toilets – shower recess to be scrubbed – grouting to be free of all soap residue or mildew – shower curtain (if applicable) to be washed and shower screen to be cleaned – all plug holes are to be cleaned and free from debris \_\_\_\_\_
- 20. Driveways, carports, garages and any concrete areas to be free from oil and grease stains \_\_\_\_\_
- 21. All gutters to be cleared of leaves \_\_\_\_\_
- 22. Furniture and upholstery to be left in a clean condition \_\_\_\_\_
- 23. All items on inventory to be accounted for (if applicable) \_\_\_\_\_
- 24. Carpets are professionally steamed cleaned \_\_\_\_\_

Additional work to be carried out

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